Energy Conservation Assistance Program Application

1. Account holder information

FortisBC or municipal utility of Summerland, Penticton, Grand Forks or Nelson Hydro electricity account

First name (on electricity bill)	Last name (on electricity bill)	Phone number	Other phone number
Electricity account number	Account address	City	
Province	Postal code	Email address	

FortisBC natural gas account

First name (on gas bill)	Last name (on gas bill)	FortisBC natural gas account number

2. Additional Information

☐ Is anyone in your home a client of the regional home health program and have a medical referral letter?

☐ If you don't qualify for ECAP and would like for us to use the information on this application to assess your eligibility for a free Energy Savings Kit, please check this box.

Where did you hear about this program?

☐ Print ad ☐ FortisBC website ☐ Friends/family ☐ Non-profit organizations

☐ Community events ☐ By mail ☐ Radio ☐ Other/promo code:

3. Property information

Do you own or rent your home?

☐ Own (enter home value below) ☐ Rent (signed Landlord Consent Form required)

How many people live in your household?	If you are a homeowner, what is the total assessed value of your home for the most recent year? (enter value from **bcassessment.ca**)

Landlord or representative name	Contact phone number

How is your home heated?

☐ Gas ☐ Electric ☐ Propane/diesel ☐ Wood ☐ Unknown ☐ Other:

What type of hot water heating do you have?

☐ Gas ☐ Electric ☐ Propane/diesel ☐ Wood ☐ Unknown ☐ Other:

What type of home do you live in?

☐ Detached house ☐ Duplex ☐ Townhouse ☐ Manufactured home ☐ Other:

4. Income qualification and authorization for disclosure and collection

I understand that FortisBC requires proof of income for every household member 18 years of age or older in order to qualify the household for the Energy Conservation Assistance Program. All household members over the age of 18 years must consent to FortisBC's collection of their income qualification information by each separately signing the declaration below:

Declaration: I am 18 years of age or older, a member of the household that is the subject of this application, and by signing below, I consent to FortisBC collecting my income qualification information through the copy of the qualifying documentation that is attached with this application.

First name	Last name	Signature	Date (YYYY/MM/DD)

Account holder MUST COMPLETE

By signing below, I certify that I understand and agree to all of the preceding declarations and all terms and conditions that follow on this application. I certify that all the information is true and complete in every respect and that any willful misstatements may cause the rejection of my application.

Electricity account holder signature	Date (YYYY/MM/DD)	FortisBC (gas) account holder signature	Date (YYYY/MM/DD)

To be eligible for this program, an applicant's combined household income must be less than the income limits found on **fortisbc.com/ecap**. For those applicants that meet these criteria, FortisBC may also evaluate the applicant's annual electricity usage, and if applicable, natural gas usage. Meeting all these criteria, however, does not necessarily guarantee acceptance into the program.

Mail to: FortisBC Energy Conservation Assistance Program
300-750 Vaughan Avenue
Kelowna, BC V1Y 7E4

or email to: **ecap@fortisbc.com**

For more information visit **fortisbc.com/ecap** or call **1-866-436-7847** if you need help completing this form.

Energy Conservation Assistance Program terms and conditions

1. The following terms and conditions (the "Terms and Conditions") govern applicants' participation in the Energy Conservation Assistance Program ("ECAP"), under which eligible applicants may receive certain energy efficient and other products, including a portable air conditioner unit (an "AC Unit").
2. The program is administered and/or funded, in whole or in part, by FortisBC Energy Inc. and FortisBC Inc. (collectively, "FortisBC").
3. Residential property refers to the home occupied by an income-qualified owner or tenant at the address listed on this application and meets the qualifications set out below.
4. Eligibility requirements:
   - **a.** Must be of a legal age of at least 18 years old as of the time of submission of this application;
   - **b.** Must be the current lawful occupant of the residential property and occupy the property as their primary residence;
   - **c.** Be the active FortisBC Inc., municipal utility of Summerland, Penticton, Grand Forks, or Nelson Hydro residential account holder for the eligible residence;
   - **d.** If a tenant, obtain consent from the owner in the form found at **www.fortisbc.com/ecap** (the "Landlord Consent") and submit the completed and signed Landlord Consent Form;
   - **e.** Have a household income that does not exceed the applicable amounts specified at **www.fortisbc.com/ecap** and submit one of the accepted proof of income documents specified therein for each member of the household 18 years of age or older and;
   - **f.** If eligible, a medical referral letter for clients of the regional home health programs. Note: Applicants with medical referral letters from regional health programs may be eligible for the AC unit offer only if they do not receive a heating/cooling system from the program.
   - **g.** ECAP reserves the right to use the current publicly listed assessed values of the residential property to determine applicant's eligibility to participate in ECAP.
5. Eligible residences:
   - Residences eligible for ECAP include: single family detached homes, townhomes, rowhomes, duplexes, triplexes, quadplexes, and manufactured/mobile homes.
6. The residential property must be a fully serviced existing building suitable for human habitation that is occupied on permanent year-round basis (attached garages, outbuildings, buildings under construction, and unoccupied buildings are not eligible), and deemed to be in suitable condition for the improvements available through the program.
7. FortisBC reserves the right to, at any time, verify the accuracy and completeness of any and all information provided by the applicant, and the applicant must cooperate with this verification process. The applicant must notify ECAP operations if any information provided as part of this application changes at any time after the submission of the application.
8. FortisBC may without penalty or obligation, at its sole discretion, at any time, modify any terms or conditions or any of its requirements for program eligibility, and modify or terminate the program.
9. FortisBC has the right to prioritize applications for program support within available funding based on any criteria deemed appropriate.
10. The availability, timing, and amount of program support are subject to available program funding.
11. FortisBC is not obligated to provide program support to any applicants including those who meet all program eligibility criteria. It is within FortisBC's sole discretion to accept or reject any applicant who meets all program eligibility criteria.
12. ECAP households (determined by service address) are not eligible to receive the program more than once every 10 years.
13. FortisBC will decide in its sole discretion which improvements an approved applicant will receive.
14. Services for applicants in remote or hard-to-service locations and the timing thereof may vary.

Applicant declaration and consent

- I confirm that I am the owner of the above household or, if not, that I have the owner's permission to proceed with this application and the implementation of improvements to the household as contemplated by the program.
- If I am a tenant, I understand that any improvements completed under this program cannot form the basis for an increase in rent above the provincial guidelines as it is not an expenditure that my landlord will have incurred.
- If this application is approved, I grant permission for the program contractors to conduct a free evaluation of my home that includes suitability for energy saving upgrades such as insulation and heating systems for energy efficiency considerations.
- I acknowledge and agree that FortisBC is not the designer, manufacturer or installer of the products installed under this program and that FortisBC makes no representation or warranty of any kind concerning such products or their installation or any potential cost savings there from. I further irrevocably waive any and all actions, claims, suits and demands (whether based in contract, tort, equity or otherwise) that I have or may in the future have against, and irrevocably release from liability and agree not to sue, FortisBC or any of its affiliates or any of its officers, directors, employees, agents, contractors or representatives for any type of loss or damage that I may suffer including, without limitation, property loss or damage, financial loss or damage, or personal injury that arise or accrue from, as a result of, in relation to, or in connection with my involvement in the program or the use and installation of these products.
- I understand that any improvements to be performed in my home are subject to the availability of funds, program goals, and eligibility of the household under the program guidelines.
- I have attached the most recent copy of a qualifying document for each member of the household 18 years of age and over and permit FortisBC to use this information to determine the total household income at the above residential property.
- If I do not qualify for ECAP based on the information I have provided in this application, please use this information to determine my eligibility for the Energy Savings Kit (ESK) Program.
- If I am a tenant, I understand that work cannot be completed in my residential property without the permission of my landlord and I acknowledge that it is my responsibility to have my landlord complete the Landlord Consent Form and attach the completed form to my application.
- If I am a tenant, I understand and agree that all energy efficient products installed and/or or replaced in my home under the ECAP, including but not limited to appliances, fixtures and all other improvements are the property of the building owner, and I will not remove or alter them.

Consent to use information

- I consent to FortisBC Energy Inc. and Fortis Inc. collecting, using and disclosing my personal information on this form for the purpose of administering ECAP, in accordance with the Personal Information Protection Act and FortisBC's Privacy Policy. If I have any questions regarding ECAP, and/or the information collection undertaken on this Terms and Conditions, I can contact 1-866-436-7847.
- I consent to FortisBC, and their contractors carrying out any necessary inquiry and to collect and use any information provided by me under this program for the purposes of administering, carrying out and evaluating the program including, without limitation, determining my eligibility to receive benefits under this program, conducting an evaluation of my home, recommending and installing energy efficient measures in my home, verifying compliance and conducting a quality assurance evaluation.
- FortisBC may disclose my personal information to its contractors for the purposes of administering ECAP. Disclosed information includes but is not limited to: health and safety assessment results, products installed, photos of current and new equipment installed in the home and building information and I consent to information in accordance with the provisions of the Personal Information Protection Act.
- I also consent to FortisBC's internal use of any information provided by me in this application and under this program, including electricity and natural gas consumption at the above household for a period of 36 months before program participation and 36 months after program participation, for purposes of:
  - administering and verifying the effectiveness of the program, and
  - expanding existing programs and designing new programs to better serve the needs of residential customers.
  - I understand that FortisBC may contact me (by phone, direct mail or similar method) for the purposes of program administration, implementation and evaluation and/or to provide me with further information on this or other similar conservation-related programs.

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