

Energy Conservation Assistance Program application

This program is brought to you by



PART I—Details and eligibility			
1. Applicant information			
Please fill out all applicable fields. If you are not the account holder, write “no account” in the account number field, and skip to the next section.			
BC Hydro or City of New Westminster account			
First name (on BC Hydro or City of New Westminster bill)	Last name (on BC Hydro or City of New Westminster bill)	BC Hydro or City of New Westminster account number	
Phone number	Email address	Alternate phone number	
FortisBC (natural gas) account			
First name (on FortisBC bill)	Last name (on FortisBC bill)	FortisBC account number	
Phone number	Email address	Alternate phone number	
FortisBC (electric), Grand Forks, Summerland, Penticton or Nelson Hydro account			
First name (on FortisBC or municipality bill)	Last name (on FortisBC or municipality bill)	Account number (on FortisBC or municipality bill)	
Phone number	Email address	Alternate phone number	
2. Account address information			
Must be occupied as your principal residence year-round and be in suitable condition for improvements available through the Program. The property is not eligible for the program more than once every 10 years. If the property is a strata unit, consent from the strata corporation may be required for upgrades.			
Account address	City	Province	Postal code
Property description <input type="checkbox"/> Single-family detached house <input type="checkbox"/> Duplex <input type="checkbox"/> Townhouse <input type="checkbox"/> Manufactured/mobile home <input type="checkbox"/> Apartment/Condominium (primary heating BC Hydro only) <input type="checkbox"/> Rowhome <input type="checkbox"/> Other (describe):			
How many people live in your home?	How many are adults (18 years and over)?	Do you own or rent? <input type="checkbox"/> Own <input type="checkbox"/> Rent (signed Landlord Consent required)	
If you are a homeowner, provide home property value (land and building)			
How is your home heated? <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane/diesel <input type="checkbox"/> Wood <input type="checkbox"/> Other <input type="checkbox"/> Unknown		What type of hot water heating does your home have? <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Propane/diesel <input type="checkbox"/> Wood <input type="checkbox"/> Other <input type="checkbox"/> Unknown	
Have you installed a heat pump in the last five years? <input type="checkbox"/> Yes <input type="checkbox"/> No		If you live within a strata, do your strata bylaws allow heat pump installations? <input type="checkbox"/> Yes <input type="checkbox"/> No	
PART II—Income qualification and authorization			
The combined gross (prior to deductions) household income must be less than BC Hydro and FortisBC Program Household Income Thresholds (see bchydro.com/ecap or fortisbc.com/ecap).			
Proof of income is required for each adult (18 years and older) resident.			
<input type="checkbox"/> I've received permission from all household members aged 18 and older to share their proof of income documentation with the program for application purposes.			

PART III—Applicant declaration

I acknowledge and agree:

- Information in this application and otherwise provided to the Utility Partners, is true and correct and that any willful misstatements may cause the rejection of my application. I will notify the Utility Partners immediately of any changes.
- I consent to the Utility Partners collecting, using and sharing my information to determine program eligibility and as further set out in Part IV—section 2.
- I meet the eligibility requirements of the program. I will confirm and provide proof of eligibility and verification information promptly upon request. Meeting all these eligibility criteria, however, does not necessarily guarantee acceptance into the program.
- I accept and agree to the terms and conditions as contained in this application, including in Part IV on page 3.
- I have obtained, or prior to installation of improvements will obtain approvals for their installation and operation (including from my landlord and the strata corporation, if applicable) and will provide if requested.
- I acknowledge and understand participation in the program is not intended for increasing my home value.
- I have not participated in this program in the past 10 years based on the account address.
- If I rent the property, I agree the products installed and the improvements made will not be removed or altered upon vacating the property.

Optional: I agree to receive emails from the Utility Partners containing news, updates and promotions regarding their products, services and programs.

Note: You may withdraw your consent at any time. For more information, visit fortisbc.com/privacy and/or bchydro.com/privacy.

Applicant signature Date (Yr/Mth/Day)

BC Hydro or City of New Westminster account holder signature Date (Yr/Mth/Day)

FortisBC (natural gas) account holder signature Date (Yr/Mth/Day)

FortisBC (electric), Grand Forks, Summerland, Penticton or Nelson Hydro account holder signature Date (Yr/Mth/Day)

Where did you hear about this program?

- Utility bill insert
 Received a phone call
 Website
 Friends/family
 Received a promotional package/flyer
 Non-profit organization
 Community events
 Print ad
 Radio
 Other:

Promo code, if applicable:

Mail your application to:

BC Hydro ECAP Operations
PO Box 8910 Stn Terminal
Vancouver, BC V6B 4X3

Or

FortisBC Energy Conservation Assistance Program
300-750 Vaughan Avenue
Kelowna, BC V1Y 7E4

Or

FortisBC Energy Conservation Assistance Program
16705 Fraser Hwy
Surrey, BC V4N 0E8

Or email to: ecap@fortisbc.com

If you require assistance completing this form, call 1 800 224 9376 if you are a BC Hydro or City of New Westminster customer or call 1 855 909 2331 if you are a FortisBC natural gas, FortisBC electric, Grand Forks, Summerland, Penticton or Nelson Hydro customer.

Apply through the utility that provides your primary space heating (the system heating most of your home's living space, e.g., baseboards, heat pump, furnace, etc.).

- Apply to BC Hydro if primary space heating is electric (BC Hydro or City of New Westminster) or oil, propane, diesel, or wood, or if you are interested in the fuel switching offer.
- Apply to FortisBC if primary space heating is natural gas (FortisBC Natural Gas), or electric (FortisBC Electric, Grand Forks, Summerland, Penticton, or Nelson Hydro).

Processing may take 4–6 weeks

The following terms and conditions (the “**Terms and Conditions**”) govern applicants’ participation in the Energy Conservation Assistance Program (the “**ECAP**”), pursuant to which eligible applicants may receive certain energy efficient and other products.

1. The ECAP

- (a) **Partners:** The ECAP is administered, sponsored or funded, in whole or in part, by British Columbia Hydro and Power Authority (“**BC Hydro**”), FortisBC Energy Inc., FortisBC Inc., (collectively “**FortisBC**”, and together with BC Hydro, the “**Utility Partners**”), the Ministry of Energy and Climate Solutions, and Natural Resources Canada.
- (b) **Eligible Residences:** Eligible residences for the ECAP include single family detached homes, townhomes, rowhomes, duplexes, triplexes, quadplexes, manufactured/mobile homes, and apartments or condominiums (collectively, “**Eligible Residences**”).
- (c) **Eligible Occupancy and Property Condition:** The residential property must be a fully serviced existing building suitable for human habitation that is occupied on a permanent year-round basis (attached garages, outbuildings, buildings under construction, and unoccupied buildings are not eligible) and deemed to be in suitable condition for the improvements available through the ECAP.
- (d) **Eligible Heating Types:** Eligible primary heating types for the ECAP include electric, natural gas, oil, propane, wood and diesel.
- (e) **Assessed Value of Eligible Residence:** The assessed value of the Eligible Residence must fall below an eligibility threshold established by the Utility Partners, which may vary by housing type and be adjusted from time to time to reflect market conditions. The Utility Partners may use the most recent publicly available assessed values of any Eligible Residences, such as those issued by the British Columbia Assessment Authority, to determine applicants’ eligibility to participate in the ECAP.
- (f) **Eligibility Requirements:** The applicant must:
- be at least 19 years old at the time of submission of this application;
 - be an active residential account holder with electric and/or natural gas service for the Eligible Residence with one of the following utilities, as applicable:
 - electrical service with BC Hydro, FortisBC, the City of New Westminster, Grand Forks, Summerland, Penticton, or Nelson Hydro; and/or
 - natural gas service with FortisBC;
 - be a lawful tenant or the owner of the Eligible Residence and occupy the Eligible Residence as their primary residence;
 - if a tenant, obtain consent from the owner in the form found at bchydro.com/ecap or fortisbc.com/ecap (the “Landlord Consent”) and submit the completed and signed Landlord Consent; and
 - have a combined household income that does not exceed the applicable amount specified at bchydro.com/ecap or fortisbc.com/ecap and submit one of the accepted proof of income documents specified therein for each member of their household 18 years of age or older (collectively, the “Eligibility Requirements”).
- (g) **Energy efficient offerings, home evaluation and installation**
- The applicant agrees, if the applicant’s application to participate in the ECAP is approved, to have their home assessed by an ECAP approved evaluator appointed by the Utility Partners to receive personalized energy efficiency advice.
 - The applicant may also receive, at the sole and complete discretion of the Utility Partners, products and upgrades installations including the following (collectively, “Energy-Efficient Products”): LED light bulbs, carbon monoxide detectors, insulation in walls, attic, crawlspace and/or underbelly; and
 - BC Hydro residential customers with the following primary heating types may also be eligible for the following:
 - Primary electric heating: ducted heat pump and/or ductless heat pump;
 - Primary natural gas, oil, propane and wood: removal or decommissioning of current primary heating source and installation of an electric ducted or ductless heat pump; or
 - FortisBC electric and/or natural gas residential customers with the following primary heating type may also be eligible for the following:
 - Primary electric heating: a ductless heat pump;
 - Primary natural gas heating: a dual fuel system which combines an electric heat pump with a natural gas furnace (only available for single family homes, townhomes, rowhomes, and du/tri/quadplexes);
 - Clients of the regional health programs may be considered for a portable air conditioning unit upon submission of a medical referral letter, but only if they do not receive a heating/cooling system from the ECAP;

Only single family detached homes, townhomes, rowhomes, duplexes, triplexes, quadplexes, manufactured/mobile homes are eligible for any Energy-Efficient Products from FortisBC under the ECAP.

- The applicant permits, if the application is approved, the Utility Partners' program delivery contractors (the "Contractors") to conduct an evaluation of the Eligible Residence and, if applicable, install Energy-Efficient Products at no cost to the applicant. If any of the Utility Partners determine that the Eligible Residence qualifies for Energy-Efficient Products that include insulation, a dual fuel system and/or heat pumps, the applicant hereby permits the Contractors to conduct further home assessments and make additional improvements, subject to landlord and/or strata corporation consent, if applicable. Utility Partners, in their sole discretion, decide the energy efficiency measures (if any) to be implemented.
- The applicant will, if the applicant's application is approved, grant or ensure Utility Partners or their Contractors are granted, reasonable access to the Eligible Residence (including the applicable Energy-Efficient Products) upon request to conduct site visits to verify compliance, eligibility and installation/operation of energy efficiency measures (including the applicable Energy-Efficient Products).
- If eligible for Energy-Efficient Products, the applicant will grant permission to the Utility Partners and/or their contractors and invitees to return to the applicant's home after improvements have been made to review the installation of the Energy-Efficient Products for quality assurance and/or auditing purposes.
- Note, all Energy-Efficient Products installed at the residence become the property of the owner of the Eligible Residence. Accordingly, if the applicant is renting the Eligible Residence, such Energy-Efficient Products must not be removed or altered upon vacating the premise, unless otherwise agreed to by the owner of the Eligible Residence.

(h) Program Participation Limit: ECAP households (determined by service address) are not eligible to receive the program more than once every 10 years.

(i) Service Timing: Services for applicants in remote or hard-to-service locations and the timing thereof may vary.

2. General Terms and Conditions: The following terms and conditions apply to all applicants:

- (a) Representations and Warranties.** The applicant represents and warrants that they satisfy the applicable Eligibility Requirements referred to in these Terms and Conditions.
- (b) Changes to the ECAP.** The Utility Partners may modify any Terms and Conditions or any of the requirements for ECAP eligibility or modify or terminate any program or offer referred to in these Terms and Conditions at any time and for any reason, without penalty or obligation. Dates are subject to change.
- (c) Availability of funding.** Funding is limited. Utility Partners, at their sole discretion, may prioritize certain applications over others and determine the level of funding or the provision of any products, if any, an applicant may receive. The availability, timing, and amount of program support are subject to available program funding.
- (d) Acceptance/rejection of applications.** Utility Partners are not obligated to provide program support to any applicants, including those who meet all program eligibility criteria. Utility Partners reserve the right, in their sole discretion, to accept or reject applications for any reason, whether or not Eligibility Requirements are met.
- (e) Binding decisions.** Decisions of Utility Partners are final and binding and not subject to appeal. Utility Partners may provide reasons for their decisions but are under no obligation to do so.
- (f) Potential changes to energy usage:** The applicant acknowledges and agrees that the Energy-Efficient Products may impact the residential property's usage of natural gas and/or electricity.
- (g) No representations and warranties; No liability; Indemnification.** Utility Partners, not being the designer, manufacturer, provider or installer of the products and/or improvements under ECAP, make no representations or warranties whatsoever of any kind, including as to the fitness of, the necessity for, the quality of, or the energy efficiency/savings of, any potential cost, any product, improvement or service, or skill of any contractor (including the Contractors). The applicant does hereby indemnify and save harmless the Utility Partners and their affiliates, and their respective directors, officers, agents, employees, contractors (including the Contractors) and those for whom the Utility Partners may be responsible at law (collectively, the "Utility Partner Parties"), from any and all liability, damages, claims, suits, demands, expenses and costs for claims, costs for injury or death of any person including without limitation any invitees to the Eligible Residence (including from any infectious disease outbreaks), damage to or destruction of property, and all economic loss suffered by any person (collectively, "Losses") arising from or occurring by reason of the applicant's participation in the ECAP and/or the implementation of any recommendations related to the ECAP, including the installation and/or use of the Energy-Efficient Products or any recommended products and improvements and any breaches of any tenancy or other similar agreement involving the applicant or any strata or other bylaws or rules applicable to the Eligible Residence. The applicant irrevocably waives any and all claims against, and irrevocably releases and agrees not to sue the Utility Parties or any of the Utility Partner Parties for and against any and all Losses arising from the applicant's participation in the ECAP and/or the implementation of any recommendations related to the ECAP, including the installation and/or use of the Energy-Efficient Products or any recommended products and improvements and any breaches of any tenancy or other similar agreement involving the applicant or any strata or other bylaws or rules applicable to the Eligible Residence. This section will survive the completion of the ECAP, or expiry, cancellation, or termination of these Terms and Conditions.

(h) Use and disclosure of information. The Utility Partners collect, use and disclose personal information in accordance with the following policies:

- FortisBC—Personal Information Protection Act (BC) and FortisBC's Privacy Policy (available at [fortisbc.com/privacy](https://www.fortisbc.com/privacy)).
- BC Hydro—Freedom of Information and Protection of Privacy Act (BC) and BC Hydro's Privacy Policy (available at [bchydro.com/privacy](https://www.bchydro.com/privacy)). BC Hydro's collection, use, and disclosure occurs in furtherance of its energy conservation mandate and obligations under the Clean Energy Act (BC) and the Utilities Commission Act. For more information, contact BC Hydro's Customer Service at **604 224 9376** or **1 800 224 9376** outside of the Lower Mainland.

The applicant consents and agrees Utility Partners and their Contractors and authorized agents may:

- a.** contact the applicant by phone, mail, email or other method to administer, implement, evaluate and research all elements of the ECAP, verify information, to conduct surveys, and to provide the applicant with further information on this or other similar conservation-related programs;
- b.** collect and use information (including personal information) contained in the application (including any supporting documentation) or acquired during and after participation in the ECAP (including in home assessments and during site visits) and may disclose the information to their affiliates and contractors, the other Utility Partners, and other ECAP partners (if applicable), and the landlord and /or strata corporation (if applicable), to administer, implement and evaluate the ECAP, to conduct research, to confirm eligibility, to recommend and install Energy-Efficient Products, to verify compliance, for quality assurance, to verify effectiveness of the ECAP, and to expand existing programs and develop other energy conservation programs. Information collected, used and disclosed includes but is not limited to: health and safety assessment results, products installed, photos of current and new equipment installed in the home and building information; and
- c.** retrieve account information and bill data for a period of 3 years prior to, and 3 years after, ECAP participation to evaluate consumption behavior and energy savings attributable to the ECAP, and to collect, use and disclose such information and data pursuant to subsection 2(h) above.

3. Applicant Consent (Landlord and/or Tenant)

- I understand and agree to the Terms and Conditions.
- I agree to receive emails from the Utility Partners containing news, updates and promotions regarding their products, services and programs. You may withdraw your consent at any time. For more information, visit [fortisbc.com/privacy](https://www.fortisbc.com/privacy) or [bchydro.com/privacy](https://www.bchydro.com/privacy). (Optional)
- By checking this box, I acknowledge and agree to all of the following:*
- I have submitted or will submit as part of this application all applicable supporting documentation referred to in the Terms and Conditions, including, if I am not the owner of the Eligible Residence, a completed and signed Landlord Consent. I have obtained or will obtain all other approvals for the installation and operation of any products or installations (including from my landlord and the strata corporation, if applicable) and will provide these if requested.
- If I am a tenant, I acknowledge that it is my responsibility to have my landlord complete the Landlord Consent and to ensure that the completed form is attached to my application. I understand that work cannot be completed in my residential property without the permission of my landlord.
- I have attached the most recent copy of a qualifying document for each member of the household 18 years of age and over and permit Utility Partners to use this information to determine the total household income at the above residential property.
- Utility Partners reserve the right to, at any time, verify the accuracy and completeness of any and all information provided by me, and I will cooperate with this verification process. Information in this application (including any documentation submitted pursuant to this application) or otherwise provided to the Utility Partners is true and correct. I will notify the Utility Partners immediately of any changes.
- I consent to the Utility Partners collecting, using and sharing my information to determine ECAP eligibility and as further set out in section 2(h) above.
- I meet the eligibility requirements of the ECAP. I will confirm and provide additional proof of eligibility and verification information promptly upon request.
- If I am a tenant, I understand that any upgrades completed under the ECAP cannot form the basis for an increase in rent above the provincial guidelines as it is not an expenditure that my landlord will have incurred.
- I acknowledge and understand participation in the ECAP is not intended to increase the value of the Eligible Residence.