

# Income Qualified Space and Water Heating application

Submit your rebate application online at <https://www.fortisbc.com/furnaceupgrade> or <https://www.fortisbc.com/waterheaterupgrade> for faster processing and the ability to track your application in real-time.

## Part I – Applicant and property details and eligibility

### 1. Applicant information

Applicant must be the gas account holder. Rebate will be issued by cheque in name of **the applicant** and mailed to **the account holder** at the address below. Property must be occupied by the applicant as a principal residence year round. Applicant must have only one active **residential** gas account in **BC**.

Pre-qualification code (if applicable)	Account holder first name	Account holder last name	Phone number
Email	FortisBC natural gas account number		
Mailing address (if different from property address)	City	Province BC	Postal code

### 2. Property information

Property must be a residential dwelling **10+ years old** and **less than 3,500 sq. ft.** serviced by natural gas or propane through FortisBC Energy Inc. ("FortisBC").

Installation address	City	Province BC	Postal code
Age of dwelling	Square footage of dwelling	Number of residents over 18 years' old	

## Part II - Income qualification and authorization

The combined gross (pre-tax) household income of all adult (18+ years) residents must be less than the Maximum Household Income table found at [fortisbc.com/furnaceupgrade](https://www.fortisbc.com/furnaceupgrade) or [fortisbc.com/waterheaterupgrade](https://www.fortisbc.com/waterheaterupgrade). Each adult resident must submit proof of income and must consent to collection and use of their financial information. See Part VII for additional information.

**Declaration:** I am 18 years of age or older and reside in the above property. I consent to FortisBC collecting and using my financial information to determine program eligibility and as further set out in section 17 of Part VII.

First name	Last name	Signature	Date (Yr/Mth/Day)
		_____	
		_____	
		_____	

## Part III – Appliance and rebate requirements

### 1. New heating system information

**Applicant must acknowledge all of the following:**

- Only one heating system rebate, and one connected thermostat rebate per property account. Applicant is only eligible for one rebate per appliance;
- The new furnace must replace an existing natural gas system at the Property and be sufficiently sized to operate and serve as the primary source of heat;
- Existing heating system must be an operational natural gas furnace/boiler that is at least 10 years old;
- The furnace and connected thermostat must be installed by a licensed contractor with a valid Technical Safety BC gas contractor license and a GST number.
- (Note: your gas contractor may also be eligible for an incentive directly from FortisBC.)
- The new furnace must be installed with a two-pipe direct vent system. Manufacturer's instructions permitting alternatives are not eligible for a rebate.
- Emergency replacements, systems which require over \$1,000 in repairs (parts & labour), or systems which are deemed unsafe, are NOT eligible.
- Existing heating system must not be re-used/installed at a different location. Applicant is responsible for disposal or recycling.

Note: A FortisBC representative may follow-up with a request for supporting documentation and/or may conduct a site visit to validate the information provided.

1. The type of venting installed with my new natural gas space heating system is a:

☐ One-pipe system ☐ Two-pipe system

2. I have completed the commissioning sheet provided by my contractor and can provide a copy when requested.

☐ Yes ☐ No

Type	Rebate	Brand name/make	Model number	Invoice date (Yr/Mth/Day)	Total cost (appliance and labour, excluding taxes)
		Eligible brands/models and associated rebates are listed at <a href="https://www.fortisbc.com/furnaceupgrade">fortisbc.com/furnaceupgrade</a> .			
A. <input type="checkbox"/> Furnace AFUE 95-96.9%	\$2,000				
B. <input type="checkbox"/> Furnace AFUE 97-99%	\$3,000*				
C. <input type="checkbox"/> Boiler AFUE 94% or higher	\$2,000				
D. <input type="checkbox"/> Connected Thermostat for Furnace (installed at the same time as eligible furnace)	\$ 150				

## 2. Details of existing/replaced heating system

Type <input type="checkbox"/> Furnace <input type="checkbox"/> Boiler	Estimated remaining life (in years)	Age (in years)	Efficiency <input type="checkbox"/> Standard (metal exhaust pipe with standing pilot light) <input type="checkbox"/> Mid (metal exhaust pipe with no standing pilot light)
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Including labour, estimate the cost difference between the newly installed equipment and a basic code model (92% AFUE furnace)

\$ \_\_\_\_\_

## 3. New water heating information

**Only one water heating rebate per dwelling/account.** Applicants cannot receive multiple FortisBC rebates for the same appliance.

Type (select one)	Rebate	Brand name/make <small>Eligible brands/models and associated rebates are listed at <a href="https://www.fortisbc.com/waterheaterupgrade">fortisbc.com/waterheaterupgrade</a>.</small>	Model number	Invoice date <small>(Yr/Mth/Day)</small>	Total cost (appliance and labour, excluding taxes)
<input type="checkbox"/> Storage tank	\$500*				
<input type="checkbox"/> Condensing tankless	\$2,500*				
<input type="checkbox"/> Condensing storage tank	\$2,500*				

## 4. Two upgrade bonus

You may be eligible for the Two Upgrade Bonus if you installed at least two (2) eligible upgrades (one of which must be the heating system or water heater under this Income Qualified program). For a list of other eligible upgrades and bonus terms and conditions, visit [fortisbc.com/homerebates](https://www.fortisbc.com/homerebates).

☐ Yes, please flag me for the \$300 Two Upgrade Bonus.

## Part IV – Other information

How influential was this rebate in your decision to purchase the appliance?

☐ Very influential    ☐ Somewhat influential    ☐ Not very influential  
☐ Not at all influential    ☐ Don't know

Because of the rebate, did you purchase your appliance sooner than you had planned?

☐ Yes    ☐ No    ☐ Don't know

## Part V – Applicant declaration

- I confirm I meet the program eligibility criteria, including income qualification, and that all information I have provided to FortisBC is true and correct.
- I have read and agree to the terms and conditions contained in this application.

☐ **Optional:** I agree to receive emails from FortisBC containing news, updates and promotions regarding FortisBC's products, services and programs.

Note: You may withdraw your consent at any time. For more information, visit [fortisbc.com/privacy](https://www.fortisbc.com/privacy).

Applicant name (please print)	Applicant signature	Date (Yr/Mth/Day)
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## Submit these mandatory documents:

- ☐ Completed application form (pages 1 and 2) signed by applicant and contractor.
- ☐ Copy of itemized invoice(s) with make and model number(s).
- ☐ Notice of Assessment (blacked out except for name, address, date and income (Line 150); or equivalent proof of income (acceptable to FortisBC) for each Adult Resident (see Part VII, section 1).

## To claim your rebate

### By mail, send to:

Income Qualified Rebates  
FortisBC  
16705 Fraser Highway, Surrey, BC V4N 0E8

### By email, send to:

[incomequalified@fortisbc.com](mailto:incomequalified@fortisbc.com)

*Applications must be postmarked or emailed within one year of the installation date on the invoice. Processing may take up to 90 days.*

## Part VI – Contractor declaration

### To be completed by installer upon completion of installation

#### 1. Contractor information

Business name	Installer name	Installation permit number
Permit date	Technical Safety BC gas contractor licence number	Email

\* For more information on invoicing requirements, see the sample invoices at [fortisbc.com/furnaceupgrade](https://www.fortisbc.com/furnaceupgrade) and [fortisbc.com/waterheaterupgrade](https://www.fortisbc.com/waterheaterupgrade).

- I confirm all information I have provided above and as contained in the documents delivered to the applicant and FortisBC with respect to the installation is true and correct.

Installer name (please print)	Installer signature	Date (Yr/Mth/Day)
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## Part VII – Additional terms and conditions

In addition to the Income Qualified Space and Water Heating Program (the “Program”) terms and conditions set out on [fortisbc.com/furnaceupgrade](http://fortisbc.com/furnaceupgrade) and/or [fortisbc.com/waterheaterupgrade](http://fortisbc.com/waterheaterupgrade), the following additional terms and conditions will apply to the Program (the “Program Rebate Requirements”):

1. **Administrators.** The Program is administered in whole or in part, by FortisBC Energy Inc., (“FortisBC”), and the Province of British Columbia as represented by the Minister of Energy, Mines and Petroleum Resources (“the Province”).

2. To be eligible for a rebate(s) under the Program, each applicant and each upgrade must satisfy the eligibility and other requirements set out in the Program Rebate Requirements, which is comprised of the terms and conditions as listed herein and the terms and conditions as set out on [fortisbc.com/furnaceupgrade](http://fortisbc.com/furnaceupgrade) and/or [fortisbc.com/waterheaterupgrade](http://fortisbc.com/waterheaterupgrade).

3. Each eligible applicant, (“Applicant”) who purchases and installs energy-efficient space and/or water heating equipment (“Upgrades”) to their homes in accordance with the Program Rebate Requirements is eligible to receive a corresponding rebate(s) under the Program.

**4. Income Qualification Requirements.**

(a) The applicant must provide proof of income for each resident of the property over the age of 18 years of age (an “Adult Resident”). It is the sole responsibility of the applicant to obtain, and provide to FortisBC, the written consent from each Adult Resident to share their personal information with FortisBC and allow FortisBC to collect, use and disclose such information in accordance with section 9.

(b) Preferred proof of income is a Canada Revenue Agency Notice of Assessment. FortisBC may, at its discretion, accept or require alternative or additional proof of income, which may include:

(i) Social Assistance: monthly cheque stubs or printed copy of Confirmation of Assistance if registered for My Self Serve.

(ii) Shelter Aid for Elderly Renters (SAFER): SAFER cheque stubs, acknowledgement letter or benefit change letter from BC Housing.

(iii) Rental Assistance Program: Rental Assistance Program acknowledgement or benefit change letter from BC Housing.

(iv) National Child Benefit Supplement: benefit notice from Canada Revenue Agency.

(c) Address shown on Notice of Assessment should match the installation address, unless otherwise agreed by FortisBC in its discretion.

5. The Program Rebate Requirements are effective for Upgrade invoices dated on or after April 1, 2019.

**6. Product Installation.**

a. All Upgrades installed must be new, in good working order and not previously installed in another home or building.

b. The Applicant is responsible for the safe removal, decommissioning, modification (where applicable), and disposal/recycling of old equipment and products in accordance with all applicable laws, including environmental laws and regulations. Further, the Applicant hereby agrees to the disposal of old equipment and products in accordance with the manufacturer's specifications, requirements of Technical Safety BC and, if applicable, the gas authority having jurisdiction. Old equipment must not be resold or reused.

7. **Site verification:** The Applicant will provide or ensure the Administrators are granted access to the home and the eligible products/improvements upon written request to conduct a site verification of the home. The purpose of the site verification is to verify compliance, eligibility, disposal of old equipment and installation/operation of eligible Upgrades. Site verification may take place for one year following the receipt of a rebate application. Applicants agree to respond and provide access to the home and any requested information within 30 days of receipt of a site verification notice or risk their application being declined and/or rebates and bonuses forfeited. Applicants must retain copies of all supporting documentation required for rebate eligibility for at least one year following the Administrators' receipt of the application.

**8. Required forms, documentation and deadlines**

An Applicant must submit an application form completed in full for all the Program rebates. If the Applicant is not the electric and/or gas utility account holder, the Applicant must submit the [Utility Account Holder Consent form](#) completed and signed by the account holder.

9. **Program changes.** The Administrators may modify the terms or terminate the Program at any time and for any reason, without penalty or further obligation.

10. **Availability of funding.** Funding is limited. Administrators, at their sole discretion, may prioritize applications and determine level of rebate amount, if any, Applicant will receive.

**11. Rebate amounts**

Are as described on [fortisbc.com/furnaceupgrade](http://fortisbc.com/furnaceupgrade) and/or [fortisbc.com/waterheaterupgrade](http://fortisbc.com/waterheaterupgrade).

**12. Timing and payment of rebate(s)**

FortisBC will only pay rebates by cheque to the Applicant. If a cheque has not been cashed within six months from the date of issue, the cheque will be considered null and void.

FortisBC is under no obligation to re-issue a cheque or transfer returned as, or otherwise undeliverable or to replace a stale-dated cheque.

a. Processing of applications may take up to 90 days from the date that all required application documents are received, or longer if application is selected for site verification. Administrators are not responsible or liable for lost, delayed, damaged, illegible or incomplete applications.

13. **Acceptance/rejection of applications.** Administrators reserve the right, in their sole discretion, to accept or reject applications for any reason.

14. **Binding decisions.** Decisions of Administrators are final and binding and not subject to appeal. Administrators may provide reasons for their decisions but are under no obligation to do so.

15. **No liability.** Administrators, not being the designer, manufacturer, provider or installer of the Upgrades, services and/or improvements, make no representations or warranties whatsoever as to the fitness of, the necessity for, the quality of, or the energy efficiency/savings of, any product, improvement or service, or skill of any contractor. The Administrators accept no liability or responsibility for the products, improvements, the services or use of any contractor as it relates to the Program. The Applicant hereby indemnifies and holds harmless the Administrators, including their affiliates, and any of their respective officers, directors, employees, agents, contractors or representatives from and against any and all losses, claims, damages, actions, causes of action, cost and expenses that the Administrators may sustain, incur, suffer or be put to at any time during or after the Applicant's participation in the Program, where the same or any of them are based upon, arise out of or occur, directly or indirectly, by reason of any act or omission of the Applicant.

16. **Release.** The Applicant irrevocably waives any and all claims against, and irrevocably releases and agrees not to sue, the Administrators, their affiliates or any of their respective officers, directors, employees, agents, contractors or representatives for any and all loss or damage arising from participation in the Program or the installation and/or use of Upgrades, services or improvements.

17. **Use and disclosure of information.** By submitting an application, the Applicant consents and agrees that the Administrators and their contractors and authorized agents may:

a. contact the Applicant by phone, mail, email or other method to administer, implement, evaluate and research all elements of the Program, verify information, and to conduct surveys;

b. collect and use information (including personal information) contained in the application or acquired during participation in the Program (including in home assessments and during site verification) and may disclose the information to affiliates and contractors, the other Administrators, any Collaborating Party, Administrators, and the landlord and/or strata corporation (if applicable), to administer, implement and evaluate the Program, to conduct research, to confirm eligibility, to verify compliance, for quality assurance, and to develop other energy efficiency programs; and

c. retrieve account information and bill data for a period of 5 years prior to, and 5 years after, the Program participation to evaluate consumption and energy savings attributable to the Program, and to collect, use and disclose such information and data pursuant to (b) above.

18. Administrators collect, use and disclose personal pursuant to section 16(b), in accordance with the following:

a. **FortisBC** - *Personal Information Protection Act* and FortisBC's Privacy Policy (available at [fortisbc.com/privacy](http://fortisbc.com/privacy)).

b.. **The Province** - *Freedom of Information and Protection of Privacy Act, section 26(c)*. For more information, contact: a Senior Energy Efficiency Coordinator at [betterhomesbc@gov.bc.ca](mailto:betterhomesbc@gov.bc.ca) or PO Box 9314 Stn Prov Govt, 4th floor, 1810 Blanshard St, Victoria, BC, V8W 9N1.



# Furnace Commissioning Sheet

(required for furnace rebates only)

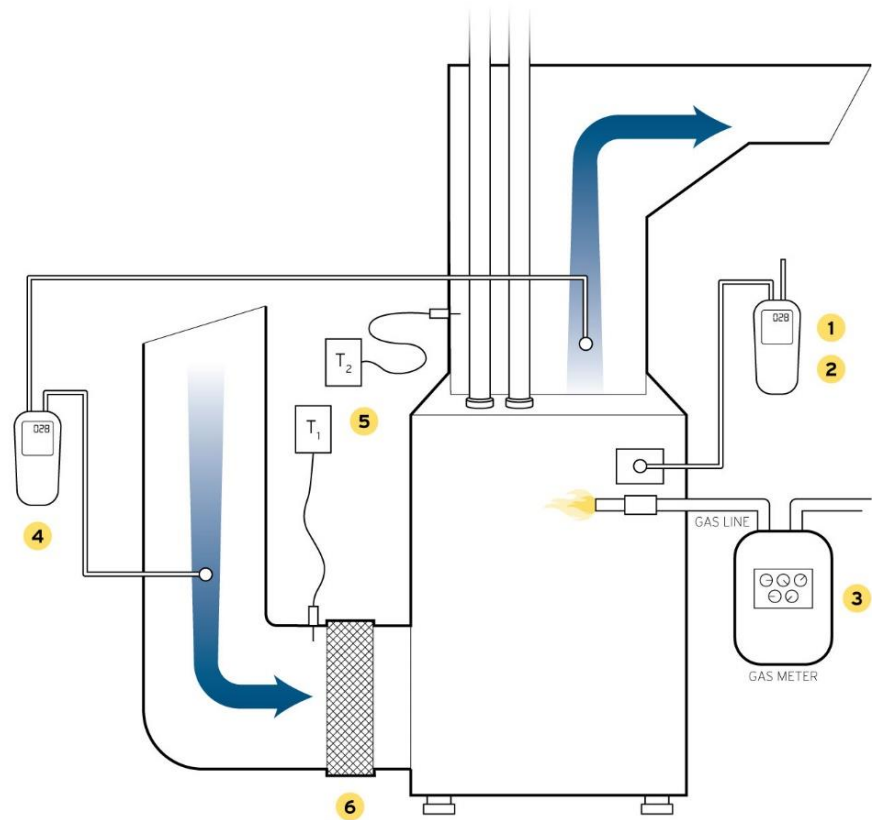
**Homeowner instructions:**

- 1. Ask your contractor to complete this sheet. Your contractor will run a series of tests on your new high-efficiency furnace to gather the required data.
- 2. Submit a copy of this sheet with the rest of your rebate application package.
- 3. Keep a copy with your furnace. This sheet will provide valuable information when your furnace is serviced in the future.

**Why is commissioning important?**

Commissioning of a high-efficiency furnace ensures it is installed and operating correctly. The benefits of a properly commissioned furnace include lower operating costs, potentially greater equipment longevity, and less maintenance over its lifetime. Additional benefits include improved home comfort, and a furnace that will run smoothly and quietly.

Contractor business name		Furnace installation date (Yr/Mth/Day)	
Installation address		City	Province BC
		Postal code	
Furnace make and model		Furnace serial number	
1. Inlet gas pressure (at high fire) _____ inches W.C.	2. Measure/set manifold gas pressure Is the new furnace a modulating model? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, measure/set manifold gas pressure: (high fire) _____ inches W.C. (low fire) _____ inches W.C.		3. Clocking the meter (at high fire) CALCULATE BTU INPUT: _____ BTU/H
4. External Static Pressures (at high fire) Supply Ductwork _____ inches W.C. Return Ductwork _____ inches W.C.	5. Temperature rise (at low and high fire) HIGH FIRE:                      LOW FIRE:                      RISE RANGE (as per manufacturer): Supply Air _____ °F      Supply Air _____ °F      High Fire _____ °F to _____ °F Return Air - _____ °F      Return Air - _____ °F      Low Fire _____ °F to _____ °F Total Rise = _____ °F      Total Rise = _____ °F		
6. Filter			
Media Type _____			
Measurements _____			
MERV rating _____			



# Boiler Commissioning Sheet

**Homeowner instructions:**

- 1. Ask your contractor to complete this sheet. Your contractor will run a series of tests on your new high-efficiency boiler to gather the required data.
- 2. Submit a copy of this sheet with the rest of your rebate application package.
- 3. Keep a copy with your boiler. This sheet will provide valuable information when your boiler is serviced in the future.

**Why is commissioning important?**

Commissioning of a high-efficiency boiler ensures it is installed and operating correctly. The benefits of a properly commissioned boiler include lower operating costs, potentially greater equipment longevity, and less maintenance over its lifetime. Additional benefits include improved home comfort, and a boiler that will run smoothly and quietly.

Contractor business name		Boiler installation date (Yr/Mth/Day)	
Installation address	City	Province BC	Postal code
Boiler make and model		Boiler serial number	

Mechanical room	Operation	
1. Gas inlet _____ inches W.C.	4. Clocking the meter (at high fire) CALCULATE BTU INPUT: _____ BTU/H	5. Central heating supply temperature _____ °F
2. At low fire (static) _____ inches W.C.		6. Central heating return temperature _____ °F
3. At high fire _____ inches W.C.		

Safety	Complete this section only if a combination boiler was installed
7. Static water pressure (when boiler pump is off) _____ PSI	10. Cold water inlet temperature _____ °F
8. Boiler flow switched checked? <input type="checkbox"/> Yes <input type="checkbox"/> Not required	11. Hot water outlet temperature _____ °F
9. Low water cutoff tested? <input type="checkbox"/> Yes <input type="checkbox"/> Not required	12. Adequate water heat at faucets? <input type="checkbox"/> Yes (if no, make appropriate adjustments)
	13. Mixing valve used? <input type="checkbox"/> Yes <input type="checkbox"/> Not required

