



Title: Program Manager Innovative Technologies

Location: Surrey, BC

Job Summary:

Working in accordance with the organization's strategic vision, core values and leadership competencies, and reporting to the C&EM Program Manager, Innovative Technology & Projects, this position is responsible for developing, implementing and maintaining FortisBC's Conservation & Energy Management (C&EM) programs for FortisBC and other related programs and projects as assigned.

Key Accountabilities:

- Lead the development, implementation and maintenance of a suite of C&EM pilots/programs that assist FortisBC's customers in reducing their energy consumption, energy bills and emissions. Enhance FortisBC's corporate reputation and improve brand image in doing so.
- Identify and evaluate innovative technology solutions that are not commonly used in British Columbia and can directly or indirectly result in significant reductions of energy use or significantly more efficient use of energy.
- Develop/launch effective program designs that meet objectives while minimizing administrative costs, liaising with internal and external parties.
- Consult and provide training to FortisBC's Technical team and supervise Energy Efficiency Representatives to fulfill program delivery/project goals.
- In collaboration with communications team, develop and implement effective program delivery strategies, collateral and tactics.
- In collaboration with engineering team, develop business cases for new opportunities and see program through to launch, implementation and ongoing evaluation.
- In collaboration with the evaluation team, design program measurement, verification and evaluation protocols.

- Participate in selecting, orientating and training new employees. Provide coaching to support performance, quality of work, and ongoing training and development of staff; manage attendance, identify performance issues and collaborate with others regarding disciplinary matters.
- Develop and execute annual planning for the team. Establish program budgets and review expenditures and forecasts throughout annual reporting cycles; review and approve program-related invoices.
- Support C&EM regulatory submissions, performance tracking and ongoing status report, compliance filings and expenditure applications.
- Establish and maintain effective relationships with internal and external stakeholders including customers, consultants, vendors, trades, retailers, government, utilities and other program partners.

Education and Experience:

Bachelor's Degree in Business, Engineering or related discipline from a recognized program, plus a minimum of five (5) years of recent, related experience with demonstrated success. A combination of education and experience may be considered.

Experience in project and/or construction management, PMP/CEM designation would be an asset.

Technical Competencies:

- Thorough knowledge of the principles of demand side management and conservation issues
- For innovative technology: Demonstrated knowledge of building science and construction management
- Knowledge of the energy industry
- Demonstrated management and leadership experience with team building capacity. Supervisory experience in a unionized environment is an asset.
- Outstanding organizational skills – manage multiple tasks and meet deadlines
- Project management/Program planning, development, and project coordination
- Proven ability to develop and work to performance measures
- Knowledge of budgeting and financial control methods
- Demonstrated knowledge of customer experience and satisfaction
- Demonstrated knowledge of data gathering and data analysis understanding and techniques.
- Demonstrated ability to prepare RFP's, direct, monitor, administer and evaluate consulting contractor work
- Excellent interpersonal, verbal, written communications, and presentation skills
- Demonstrated working knowledge of MS Office tools (e.g. Office, MS Project)
- For innovative technologies: Demonstrated ability with project management tools and techniques
- Valid BC Driver's license