

## Title: Production Manager Location: Burnaby, BC

## Job Summary:

Working in accordance with the organization's strategic vision, core values and leadership competencies, reporting to the Senior Manager, Gas Sustaining Projects, this position is responsible for leading employees in the successful operations of FortisBC's Shop Services in a safe, reliable and cost effective manner. This role is responsible for implementing and managing production capabilities efficiently, providing oversight and direction on the overall planning and management required to support the logistics operations of FortisBC.

## Key Accountabilities:

Develop, recommend, implement, and continuously improve functionality and production of Burnaby Shop Services. Determine current and future operational needs, and the development and continuous improvement of design, procurement, and production quality control processes and documentation.

Ensure optimum efficiencies in the area of forecasting, budgeting, planning and organizing for Shop Services. Lead continuous improvement of the production process, shop floor layout, testing, and quality verification. Lead efforts to standardize tools and work methods. Support the corporate integrated resource plan through regular meetings, scheduling, and forecasting. Review strategies with senior leadership on proposed innovations.

Maintain compliance with internal and external safety standards, policies and procedures. Provide direction to Supervisors and employees to ensure policies are current, and employees are trained. Determine required competencies and certifications of workforce, work with human resources to update job descriptions. Evaluate the impact and efficiency of the established safety procedures including JHAs and safe site work plans and arranges for changes to optimize operational productivity and ensure safety. Participate in incident investigations; conduct root cause analysis, and develops action plans to prevent future incidents. Support operations with field personnel and equipment during planned and emergency events. Develop and maintain related policies and procedures. Develop business cases and provide leadership on key projects/initiatives.

Provide leadership, and technical guidance to shop services and dispute resolution; set goals and expectations, collaborates with Human Resources on employee related issues. Oversees the development and implementation of departmental systems, and ensures compliance with audit requirements.

Establish and maintain effective working relationships with internal and external stakeholders including customers, suppliers and operations. Liaison with the senior leadership team related to Warehouse, Logistic & Mechanical Services operations.

## Education and Experience:

- Bachelor's degree in Industrial Engineering from a recognized program with 8-12 years' relevant experience in a leadership position in a multi-unionized environment, or an equivalent combination of education, training and experience.
- Demonstrated knowledge of manufacturing methods
- Demonstrated knowledge of unionized production shop work environments
- Demonstrated knowledge of applicable codes that apply to pipe fabrication
- Demonstrated knowledge of welding inspection methods and standards
- Demonstrated knowledge of materials related to pressure welding, structural welding and machining
- Knowledge of quality systems such as ISO9001.
- Demonstrated ability to think strategically
- Demonstrated ability to successful implement and lead a team in a changing work environment
- Demonstrated high level of initiative, judgment and results orientation
- Demonstrated ability to organize and plan work, meet priorities, execute projects on time, and to work within demanding work schedules and on budget
- Demonstrated ability to communicate effectively both verbally and in writing
- Demonstrated ability to develop and maintain quality collaborative relationships with stakeholders with diverse interests
- Demonstrated ability to effectively persuade and influence others, negotiate solutions, and have difficult discussions.
- Demonstrated ability to think strategically
- Knowledge of safe work practices, policies & procedures
- Knowledge of budget preparation, justification, development and execution
- Attention to detail and accuracy